

**ARNA TOWNSHIP**  
**APPLICATION FOR A CONDITIONAL or INTERIM USE PERMIT**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ (include area code)

EMAIL: \_\_\_\_\_ (optional)

Legal description of property, or Property I.D. number (from tax statement):

Conditonal or Interim use being sought:

Page 2 of this form shows a list of guidelines used to consider conditional use permit applications. Please provide the details to show how the conditional use, if granted, will conform to the provisions of Arna Township ordinances. Please attach any maps, plans, or other information that may assist in the evaluation of this application. You will be notified in writing of the time, date, and place of a public hearing held by the Planning Commission in order to consider this application. You or a representative should (but are not required to) be present to explain the details of your case.

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SIGNATURE OF APPLICANT

Fee: \$1,000.00 to accompany this application  
Make checks payable to: Arna Township

Return to:    Zoning Administrator                    (or)    Arna Town Clerk  
                  47196 Witt Lane                                    49910 First Ave  
                  Markville, MN 55072                            Markville, MN 55072  
Phone:        320-242-3236                                        320-242-3409

A copy of our ordinance is available at: [www.arnatownship.org](http://www.arnatownship.org)

Evaluations shall consider these criteria:

- The relationship of the permit to the Comprehensive Plan
- Parcels subject to township subdivision, or any other regulations that have not been approved by the township, shall not be eligible for Conditional Use permits
- The maintenance of safe and healthful conditions
- The potential for excessive demands on public services
- The location of the site in regard to existing or future roads, and the potential for impacts toward traffic hazards and/or congestion
- The prevention & control of water and other kinds of pollution
- Topographic drainage features and vegetative cover of the site
- Erosion potential of the site, as based on soil type, slope, and other relevant factors
- Adequacy of the site for water supply and waste disposal, both solid and liquid
- Compatibility to uses on adjacent properties
- Location factors that prefer domestic uses
- In Shoreland areas in particular:
  - a) Watercraft patterns as related to the use
  - b) The need of the proposed use for a Shoreland location
  - c) Visibility of Structures as viewed from public waters and roads
  - d) Issues of erosion and sedimentation
  - e) Location of the site in relation to flood plains and flood ways

Applications for a conditional use permit shall provide:

- A plan of the area showing contours, soil types, high water mark (if any), ground water conditions, bedrock, slope, and vegetative cover
- The location of buildings, piers, parking areas, traffic access, driveways, open spaces, and landscaping
- Plans of buildings, SSTS facilities, water supply systems, and arrangements of operations
- Specifications for any areas that may need to be filled or graded, or require lagooning or dredging
- Any other information necessary to determine if the proposed use meets the various requirements of this ordinance

The applicant of any permit that incurs extraordinary costs to the township is liable for those costs, including, but not limited to, attorney fees, surveyor fees, highway engineering fees, planning consultant fees, wetland delineation costs, Environmental Assessment Worksheet (EAW) costs, Environmental Impact Statement (EIS) costs, soils engineering studies, recording costs, and so forth.